

# English Language Competency Framework

(Revised April 2008)

## PRE-INTERMEDIATE ENGLISH (LEVEL 3)

SPEAKING AND LISTENING OUTCOMES	READING OUTCOMES	WRITING OUTCOMES
<p><b>S1. Gives and asks for detailed personal information</b> Information includes personal experience, educational background, work experience, abilities, hobbies and interests.</p> <p><b>S2. Talks about the past, present and future</b> Common work and non-work related actions and situations. Includes facts, routines and actions happening now; actions completed in the past - including talking about past experience and describing an incident; future plans and predictions.</p> <p><b>S3. Gives and asks for numerical information</b> Common work and non-work related topics and situations. Information includes whole numbers in millions; decimals and fractions; percentages; units of measurement.</p> <p><b>S4. Describes objects</b> Descriptions of familiar home, work and classroom objects. Descriptions include size, shape, colour, use and material.</p> <p><b>S5. Describes simple procedures</b> Descriptions of familiar work and non-work related procedures, including simple office and safety procedures.</p> <p><b>S6. Gives and follows directions and states location</b> Including reference to street maps, site maps and building plans.</p> <p><b>S7. Relays information and takes simple messages</b> Common work and non-work related topics and situations. Relaying information and message taking includes the spelling of names, the noting of date and time, and numerical information when necessary. Includes international radiotelephony spelling alphabet.</p>	<p><b>R1. Reads warning notices</b> Common work and non-work safety notices. Notices not supported by symbols.</p> <p><b>R2. Finds information in text</b> Identifying specific information and main ideas in simplified work- and non work-related texts. Includes personal response to content, giving reasons for opinion.</p> <p><b>R3. Finds information in diagrams</b> Common topics and situations. Diagrams include tables, bar charts, pie charts, line graphs, flow charts, maps and plans with keys.</p>	<p><b>W1. Completes forms</b> Common work and non-work related forms requiring information beyond giving simple personal details, such as PCPs and online application forms.</p> <p><b>W2. Writes a paragraph</b> Familiar work and non-work related topics.</p> <p><b>W3. Writes a log</b> Work related topics and situations. Information includes a record of events and actions taken including the date and time.</p> <p><b>W4. Writes a work-related email</b> Includes giving and asking for information.</p>